

TOWN OF WOODLOCH

2620 N. Woodloch

P.O. Box 1379

Conroe, Texas 77305-1379

A REGULAR MEETING OF THE TOWN OF WOODLOCH COUNCIL WAS HELD ON TUESDAY, FEBRUARY 9, 2016 AT THE CITY HALL LOCATED AT 2620 N. WOODLOCH.

1. **CALL TO ORDER** : The meeting was called to order by Mayor Lincoln at 7:00 p.m.

2. **PLEDGE OF ALLEGIANCE**: The pledge was led by Diane Lincoln.

3. **ROLL CALL**: Present were Alderman's: L. Florence, L. Kays, J. Ray and Andy Brown.

4. **APPROVAL OF PREVIOUS MEETING MINUTES:**

A motion to approve the minutes for January 2016 meeting was made by Alderman J Ray and seconded by Alderman L Florence. There were no further questions or discussion. Motion carried: 4 Ayes, 0 Nays.

5. **CITIZENS INQUIRY**: None.

6. **MONTHLY REPORTS**

A. **Financials- Mayor**

Mayor Lincoln presented the Financial report for January 2016, and explained the Revenues and Expenditures on all accounts to Council.

B. **Ad Valorem- TAX ASSESSOR**

Guy Griscom presented the Tax Assessor report for January 2016. Taxes collected the month of January 2016 was \$ 10,231.60 and year to date is \$ 33,732.20. Penalties started February 1, 2016.

C. **PUBLIC WORKS**

1. **Operator- Public Works Operation:**

Mike Hartman with Aqua Management was present and presented the Public Works report for January 2016. On well #2 he will do automatic cycles from the 15th to the 30th of each month. On South Woodloch there is a potential tap leak. He will give Mayor Lincoln an estimate to dig up the tap and possibly bore the street. Mike contacted Magnaflow for an estimate to clear out the digester at the WWTP and called two other providers to see if he could get better pricing. Mike met with Jason Sessum of S & S Utility regarding education values and history of town.

2. **Engineer - Engineering Projects:**

Stephanie with Bleyl Engineering presented the Engineering report for January 2016. Stephanie needs the completed audit for 2014. Bleyl is preparing a request for inclusion on the TWDB's 2017 CWSRF Intended Use Plan (IUP). Inclusion will allow the City to apply for a loan, possibly with forgiveness from the TWDB that could fund the WWTP and sanitary sewer replacement projects. Deadline is March 3, 2016.

Bleyl is preparing a request for inclusion on the TWDB's 2017 DWSRF Intended Use Plan (IUP). The very small systems program offers loans up to 200,000.00 with 100% forgiveness to water supply systems with less than 1,000 residents. Deadline is March 3, 2016.

Bleyl is preparing an application package for a USDA Rural Utilities Service Loan to fund wastewater improvements.

7. **New Business**

A. **Approve Accounts Payable for period ending January 2016:**

Mayor Lincoln presented Accounts Payables for January 2016. A motion to approve accounts payables was made by Alderman J. Ray and seconded by Alderman A. Brown.. Motion carried: 4 Ayes, 0 Nays.

- B. Consider, Discuss and Approve Mayor to Negotiate Repayment of Franchise Fees to Suddenlink:**
Discussion was for Mayor Lincoln to reduce refund amount negotiate a payment plan.
A motion to approve was made by Alderman L. Florence and seconded by Alderman J. Ray.. Motion carried:
4 Ayes, 0 Nays.
- C. Closed Executive Session in Accordance with the Open Meetings Act, TEX. GOV'T Code 551.071, 551.072, 551.073 and 551.074 to discuss:** Session began at 7:30 p.m. Reconvened to regular meeting at 7:50 p.m.
1. Personal Matters
 2. Contract Negotiation
 3. Current Litigation
- D. Approve recommendations arising from Executive session relating to:** None.

8. Other Business:

- A. Discuss and approve emergency business that may require immediate action relative to Woodloch's Operation:** none.
- B. Presentation of matters that require no Council action:** None.

9. ADJOURNMENT

There being no further items, a motion to adjourn was made by Alderman L. Kays and seconded by Alderman L Florence. Motion carried: 4 Ayes, 0 Nays

The meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Tina M Williams
City Secretary