

TOWN OF WOODLOCH

2620 N. Woodloch

P.O. Box 1379

Conroe, Texas 77305-1379

A REGULAR MEETING OF THE TOWN OF WOODLOCH COUNCIL WAS HELD ON TUESDAY, April 12, 2016 AT THE CITY HALL LOCATED AT 2620 N. WOODLOCH.

1. **CALL TO ORDER** : The meeting was called to order by Mayor Lincoln at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE**: The pledge was led by Mayor Lincoln.
3. **OPENING PRAYER**: Prayer was led by Alderman L. Kays
4. **ROLL CALL**: Present were Alderman's: L. Florence, L. Kays, J. Ray and Andy Brown.
5. **APPROVAL OF PREVIOUS MEETING MINUTES**:
A motion to table the minutes for March 2016 and review at next month's meeting was made by Alderman L. Florence and seconded by Alderman A Brown. There were no further questions or discussion. Motion carried: 4 Ayes, 0 Nays.
6. **CITIZENS COMMENTS**: Cathy Lewkowski, David Bonham, and Wendy Hamrick
7. **MONTHLY REPORTS**
 - A. **Financials- Mayor**
Mayor Lincoln presented the Financial report for March 2016, and explained the Revenues and Expenditures on all accounts to Council.
 - B. **Ad Valorem- TAX ASSESSOR**
Guy Griscom presented the Tax Assessor report for March 2016. Taxes collected the month of March 2016 was \$ 934.06 and year to date is \$ 37,391.06. 2016 property value notices are going out now from the Montgomery Appraisal District. Appeals must be filed by May 31, 2016.
 - C. **PUBLIC WORKS**
 1. **Operator- Public Works Operation**:
Mike with Aqua Management was not present and Mayor Lincoln presented the Public Works report for March 2016. Two million gallons were used in the first quarter of 2016 with an accountability rate of 68%. The Coliform rule goes into effect on April 8, 2016. This will be submitted to TCEQ. Operators will be checking hydrants due to complaint regarding the WWTP. Operators will be taking over mowing responsibilities.
 2. **Engineer - Engineering Projects**:
Stephanie DeLoss with Bleyl Engineering presented the Engineering report for March 2016. A draft of the CIP was presented for review- versions both with loan and without loan. Bleyl & Associates is preparing a request for inclusion on the TWDB's 2017 DWSRF Intended Use Plan (IUP). The very small systems program offers loans up to 200,000.00 with 100% forgiveness to water supply systems with less than 1,000 residents. Bleyl is preparing an application package for a USDA Rural Utilities Service Loan to fund wastewater improvements. Bleyl & Associates submitted the April 2016 quarterly report to TCEQ.
8. **New Business**
 - A. **Approve Accounts Payable for period ending March 2016**:
Mayor Lincoln presented Accounts Payables for May 2016. A motion to approve accounts payables was made by Alderman J. Ray and seconded by Alderman L Kays.. Motion carried: 4 Ayes, 0 Nays.

B. Consider, Discuss and Approve Appointment of Oscar “Jack” Sommers as City Attorney:
Introduction was made and discussion was held regarding appointment. A motion to approve was made by Alderman A. Brown and seconded by Alderman L Florence. Motion carried: 4 Ayes, 0 Nays.

C. Consider, Discuss and Approve Election Judge and Election Clerk for May 7, 2016 General Election as Follows:

1. Election Judge - Dana Moe
2. Election Clerk - Stella Pratt

Discussion was held and motion to approve was made by Alderman J. Ray and seconded by Alderman L. Florence. Motion carried: 4 Ayes, 0 Nays

D. Discuss Progress on Audits for Fiscal Year 2013-2014 and Fiscal Year 2014-2015:
Fiscal year 2013-2014 audit draft should be ready at the end of the week. Fiscal year 2014-2015 is in process and should be completed soon.

E. Closed Executive Session in Accordance with the Open Meetings Act, TEX. GOV'T Code 551.071, 551.072, 551.073 and 551.074 to discuss: Session began at 7:26 p.m. Reconvened to regular meeting at 8:19 p.m.

1. Personal Matters
2. Contract Negotiation
3. Current Litigation
4. Reconvened to regular meeting at 8:19 p.m.

F. Approve recommendations arising from Executive session relating to: None.

9. Other Business:

A. Discuss and Approve Emergency Business That May Require Immediate Action Relative to Woodloch’s Operation: None.

B. Items of Community Interest Which Require No Council Action

9. ADJOURNMENT

There being no further items, a motion to adjourn was made by Alderman L. Kays and seconded by Alderman L Florence. Motion carried: 4 Ayes, 0 Nays

The meeting was adjourned at 8:21 p.m.

Respectfully submitted,

Tina M Williams
City Secretary