

TOWN OF WOODLOCH

2620 N. Woodloch

P.O. Box 1379

Conroe, Texas 77305-1379

A REGULAR MEETING OF THE TOWN OF WOODLOCH COUNCIL WAS HELD ON TUESDAY, May 10, 2016 AT THE CITY HALL LOCATED AT 2620 N. WOODLOCH.

1. **CALL TO ORDER** : The meeting was called to order by Mayor Lincoln at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE**: The pledge was led by Mayor Lincoln.
3. **OPENING PRAYER**: Prayer was led by Alderman L. Kays
4. **ROLL CALL**: Present were Alderman's: L. Florence, L. Kays, J. Ray and Andy Brown.

Consider, Discuss, and Approve Adding Comments by Chief Hostler of the Needham Fire Department: Motion to adding discussion before approval of minutes was made by Alderman L. Florence and seconded by Alderman J. Ray. Motion carried, 4 Ayes, 0 Nays. Chief Hostler advised that Town of Woodloch now has ISO rating of straight class 2 effective May 1, 2016. This should bring savings on homeowner's insurance. State Farm does not recognize ISO ratings.

5. APPROVAL OF PREVIOUS MEETING MINUTES:

- A. A motion to approve the minutes for March 2016 was made by Alderman L Kays and seconded by Alderman L. Florence. Motion carried 4 Ayes, 0 Nays. There were no further questions or discussion.
- B. A motion to approve the minutes for April 2016 was made by Alderman J. Ray and seconded by Alderman A. Brown. Motion carried 4 Ayes, 0 Nays. There were no further questions or discussion.

6. **CITIZENS COMMENTS**: Jana Lea of 2658 South Woodloch commented regarding election.

7. MONTHLY REPORTS

A. Financials- Mayor

Mayor Lincoln presented the Financial report for April 2016, and explained the Revenues and Expenditures on all accounts to Council.

B. Ad Valorem- TAX ASSESSOR

Guy Griscom presented the Tax Assessor report for April 2016. Taxes collected the month of March 2016 was \$ 0.00 and year to date is \$ 37,391.06. Total receivables is \$5,713.82.

C. PUBLIC WORKS

1. Operator- Public Works Operation:

Mike with Aqua Management has evaluated the fire hydrants. The fire hydrant on right before stop sign at Woodhollow has an isolation valve in front of it. He will grease and exercise it more. He will begin flushing hydrants twice per month. No reports of dirty water and hydrants were tight. WWTP complaint- not easy to assess and repair with the large amounts of rainfall we are experiencing. Four years ago all lines on River Oaks were tv'd and there are cracked and leaking lines. The manhole/sinkhole at 10756 River Oaks will be monitored. Small lift station on Woodhollow was pumped out- the red light stays on. Two houses had flushed rags. The pumps are small and the bracket needs to be replaced to put in second pump. Pulled pumps at the WWTP and found rags, wipes, and weedeater string. Need to send out mailer stating "Do not flush wipes" and put on website list of things approved to flush. Mowing started by operators.

2. Engineer - Engineering Projects:

Mike with Bleyl Engineering presented the Engineering report for April 2016. Bleyl has prepared an application package for a USDA Rural Utilities Service Loan to fund wastewater improvements. There will be no word on the loan for the WWTP until August 2016.

8. New Business

- A. **Approve Accounts Payable for period ending April 2016:** Mayor Lincoln presented Accounts Payable for May 2016. A motion to approve accounts payable was made by Alderman J. Ray and seconded by Alderman L Florence. Motion carried: 4 Ayes, 0 Nays.
- B. **Consider, Discuss and Approve Council Review and Approval of AP Invoices beginning June 1, 2016:** All non-recurring invoices above \$700.00 will require approval by two council members. All non-recurring invoices above \$750.00 will require approval by three council members. Approvals will occur at council meetings. Discussion was held and motion to approve was made by Alderman A. Brown and seconded by Alderman L. Florence. Motion carried: 4 Ayes, 0 Nays
- C. **Consider, Discuss and Approve Clearing Drainage Ditch- Floodgate**
Discussion was held and motion to approve was made by Alderman L. Florence and seconded by Alderman A. Brown. Motion carried: 4 Ayes, 0 Nays
- D. **Discussion Regarding Audit Questionnaires:**
Discussion was held and it was agreed that all council members will fill out questionnaires and seal envelopes prior to turning in to City Secretary. City Secretary will transmit all questionnaires to auditors.
- E. **Closed Executive Session in Accordance with the Open Meetings Act, TEX. GOV'T Code 551.071, 551.072, 551.073 and 551.074 to discuss:** Session began at 7:43 p.m. Reconvened to regular meeting at 8:10 p.m.
1. Personal Matters
 2. Contract Negotiation
 3. Current Litigation
- F. **Approve recommendations arising from Executive session relating to:** None.

9. Other Business:

- A. **Discuss and Approve Emergency Business That May Require Immediate Action Relative to Woodloch's Operation:** None.
- B. **Items of Community Interest Which Require No Council Action** None.

10. ADJOURNMENT

There being no further items, a motion to adjourn was made by Alderman J. Ray and seconded by Alderman L Florence. Motion carried: 4 Ayes, 0 Nays

The meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Tina M Williams
City Secretary